

AGENDA

KENT COMMUNITY SAFETY PARTNERSHIP

Tuesday, 14th October, 2014, at 2.00 pm Ask for: **Denise Fitch**
Darent Room, Sessions House, County Hall, Telephone **01622 6942369**
Maidstone **denise.fitch@kent.gov.uk**

Tea/Coffee will be available 15 minutes before the meeting.

UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

A. Committee Business

- A1 Apologies
- A2 Declarations of Interest
- A3 Notes of meeting held on 8 July 2014 (Pages 3 - 8)

B. Matters for Discussion

- B1 Community Safety Project - verbal update
- B2 Community Warden Public Consultation (Pages 9 - 22)
- B3 Kent Community Safety Agreement (Pages 23 - 32)
- B4 Anti-Social Behaviour (ASB) Update: Community Trigger and the ASB Case Management System (Themis) (Pages 33 - 36)
- B5 Victims' Focus (Pages 37 - 50)
- B6 Community Remedy - verbal update
- B7 Approval of KCSP Funding Bids - 2014 (Pages 51 - 52)
- B8 E-Safety Workshops- verbal update
- B9 Community Safety Conference - verbal update
- B10 Joint Winter Safety Campaigns 2014 (Pages 53 - 58)
- B11 Community Safety New Regulations and KCSP Terms of Reference (Pages 59 - 62)

C. Matters for Information

C1 Dates of meetings in 2015

To note the following dates for meetings in 2015 - All meetings to start at 10.00am

Thursday 19 March 2015

Thursday 8 October 2015

RESTRICTED ITEMS

Meeting not open to the press and public and reports not for publication

C2 Domestic Homicide Reviews (DHR's) - to be tabled at meeting

Monday, 6 October 2014

KENT COUNTY COUNCIL

KENT COMMUNITY SAFETY PARTNERSHIP

NOTES of a meeting of the Kent Community Safety Partnership held in the Medway Room, Sessions House, County Hall, Maidstone on Tuesday, 8 July 2014.

PRESENT: Mr David Coleman (Vice-Chairman, in the Chair), Ms C Allen, Dr S Beaumont, Ms A Brett, Ms Z Cooke, Mrs V Coffey, Ms S Davison, Cllr P Hicks, B King, Ms E Martin, Mr M Smith and Mr A Stewart

ALSO PRESENT: Ms C Gatward and Mr S Nolan

IN ATTENDANCE: Ms A Gilmour (Kent & Medway Domestic Violence Co-ordinator), Mr J Parris (Community Safety Manager), Ms D Fitch (Democratic Services Manager (Council)) and Mr M Campbell (Policy Officer)

UNRESTRICTED ITEMS

64. Vice-Chairman in the Chair

As the Chairman had to attend a meeting of the Growth, Economic Development and Communities Cabinet Committee the Vice-Chairman took the chair for the meeting.

65. Notes of meeting held on 18 March 2014
(Item A3)

The notes of the meeting held on 18 March 2014 were agreed as a true record and signed by the Chairman.

66. Community Trigger Criteria & Review Process in Kent
(Item B1)

Jim Parris (KCC – Community Safety) introduced a report which provided a brief update on the progress of discussions in reaching agreement to set the criteria and review process for the Community Trigger, a new element of legislation under the Anti-Social Behaviour, Police & Crime Act 2014.

It was suggested that there should be a training session for the Parish Councils on the Community Trigger.

Andy Rabey (Kent Police) stated that there was a need to look again at the actual wording for the “Proposed Community Trigger Criteria” to ensure that there was clarity around the phases “separate incident” and “no action” to ensure that these was easily understood and able to be consistently applied.

It was agreed that the progress being made toward agreeing the Kent Community Trigger criteria be noted and that a further report detailing the agreed community trigger criteria be considered at the next meeting of the Partnership.

Action – Jim Parris

67. Kent Community Safety Agreement - Development of a New Agreement and Performance Update
(Item B2)

Jim Parris introduced a report which set out the outcomes and achievements of the Kent Community Safety Agreement for 2011-14 and outlined the development of the new Agreement for 2014-17 and the associated action plan.

Sean Bone-Knell (Kent and Medway Fire and Rescue) stated that the Kent Community Safety Team had undertaken a lot of work with the action plan and it was now for the Partners to look at it in relation to their areas of work.

The Partnership noted the achievements of the 2014-14 Community Safety Agreement and the progress made with regard to the draft action plan.

It was agreed that the Kent Community Safety Agreement for 2014-17 be approved.

68. MARAC Event
(Item B3)

Alison Gilmour (KCC - Kent and Medway Domestic Violence Co-ordinator) updated the Partners on the work of the Multi-Agency Risk Assessment Conferences (MARACs). She stated that there had been an increase in cases of high risk domestic abuse being supported via MARAC's and work was being carried out around the need to build capacity in order to manage this process on behalf of the Partnership. It was currently struggling with the demand/workload volume and there was a need to build capacity. A consultant had been employed to analyse the work of the MARAC's with statutory partners in order to see how it could be made more efficient by e.g. avoiding duplication. There would be a need to seek more funding from partners to build capacity and therefore it was necessary to show the partners how the MARAC added value to their work.

Alison stated that there may be a further paper to the next meeting of the Partnership out the outcomes from the work carried out by the consultant.

Action DCI Andy Prichard

69. Kent and Medway Reducing Reoffending Board (KMRRB) - verbal update
(Item B4)

(1) Andy Rabey (Kent Police) updated the Partnership on the meeting of this new Board which had been attended by ACC Rob Price and Cynthia Allan (Kent Probation) from the Partnership. At the KMRRB meeting a breakdown was given of the offenders being managed per District. With the increase in privatisation of the Probation Service there would be an increase in offender management, like the MARAC this would be about partnership working to reduce offending.

(2) Andy informed the Partnership about Operation Dish which was a system of voluntary tagging which was being piloted in Kent and was proving very successful. There had been very few offences committed by those that had volunteered to be tagged, the tag had a GPS tracker which provided useful information on where the individual had been. Offenders were able to use it as an excuse to stop going around with associates who might lead them into re-offending and it gave comfort to their families by showing how committed they were to not re-offending.

(3) Andy also referred to the Kenworth Trust facility in Maidstone for the resettlement of offenders and their aim of providing a similar facility in the East and West of the County. This facility enabled the Trust to support offenders in a new environment making it more likely that they would change their re-offending pattern.

(4) There had been a very good presentation at the KMRRB by Jess Mookherjee (KCC – Public Health) regarding community centred health needs.

(5) Cynthia Allen (Kent Probation) stated that Community Safety Partnership colleagues would be very welcome to come along to the operational group which sat below the KMRRB. Tracey Kadir (Kent Probation) informed the Partnership that she had two probation officers to cover her area of central and west Kent and that they worked closely with other partner colleagues.

(6) The Partners noted the verbal update on the KMRRB.

70. Stocktake, audit and review of Community Safety Services Update - Presentation
(Item B5)

(1) Chief Superintendent Sean Beautridge, Chairman of the Steering Group, gave a power point presentation (copy attached to the minutes) on the Community Safety Stocktake, audit and review and answered questions for partner colleagues.

(2) Sean thanked the Police and Crime Commissioner's office for their assistance with analysis of the data.

(3) Sean Nolan (Chief Finance Officer – PCC) welcomed this countywide statement of intent by countywide partners to have a policy of sharing of best practice across Community Safety Partnerships. The importance in starting small with this proposal and to create a means for District Councils to link into countywide partners who were responsible for service provision was emphasised.

(4) David Coleman (KALA) stated that it was important to achieve cost efficiencies and this was supported by Zena Cooke (Maidstone CSP). It was important to district council colleagues to see a reduction in costs as a result of a reduction in duplication of delivery of services. Alastair Stewart (representing District Chief Executives) stated that from the point of view of the District Councils there was a need to start combining resources at a County level and focus on delivery in order to achieve savings.

(5) Sean Beautridge confirmed the next stage would be to look at identifying duplicated structures. He gave the example of the number of partners who go into

schools to speak to pupils and whether there was the potential to combine their efforts.

(6) The Partnership approved the first phase of the Community Safety Stocktake, audit and review.

71. Community Safety Conference - verbal report
(Item B6)

As the Chairman was not able to join the meeting for this item it was withdrawn.

72. Date of next meeting - 14 October 2014 at 2.00pm
(Item C1)

Noted

PRIVATE SESSION

The Partnership considered the following items in private session.

73. Domestic Homicide Reviews (DHR's) - update report
(Item D1)

Alison Gilmour (Kent and Medway DV Co-ordinator) introduced the report which was tabled at the meeting and provided an update on each of the individual cases and included information on the process for monitoring the implementation of DHR recommendations. She outlined the issue that there was with agencies providing timely updates on DHR's and the proposed process to address this. She explained the role taken by the Kent and Medway DHR Steering Group in reviewing the action plan from an East Sussex DHR which consisted of representatives from agencies from East Sussex and Kent. She also provided an update on DHR funding, DHR/Serious Case Review interface and feedback from the Lessons Learned Seminars.

The Partnership agreed to:

- (a) note the progress of the current DHR cases
- (b) the Chairman of the Partnership writing to East Sussex CSP to confirm that the Kent actions have been discharged in regard to their DHR
- (c) the escalation process outlined in the report to ensure agencies provide timely updates on DHR recommendations.
- (d) to note the work undertaken to ensure an effective interface is now in place between DHR and Serious Case Review process and agree to the dissolution of the Task and Finish Group.

74. New Communities - verbal update
(Item D2)

Andy Rabey and Andrea Bishop (Kent Police) gave a verbal update on emerging intelligence issues relating to communities in Kent.

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Your Community Warden Service is changing

Tell us what you think

kent.gov.uk/communitywardenconsultation or ask your Community Warden for a copy of our consultation paper



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Kent County Council

Community warden service

consultation document



Kent County Council
**Community
warden service**
consultation
document

29 September - 9 November 2014

This publication is available in other formats and
can be explained in a range of languages

24 hour helpline: 03000 41 41 41

Text Relay: 18001 03000 41 41 41

Foreword

Since 2002 our Community Warden service has been making Kent's communities safer places in which to live, work and play.

Accredited by Kent Police, our wardens work with residents and partner agencies to tackle a wide range of risks including bogus callers, fly tipping, graffiti and vandalism. They are the eyes, ears and instigators for local communities, working with young people, older community members and vulnerable individuals to increase confidence, reassurance and cohesion on the streets of Kent.

Originally, wardens operated in local parish districts, spending much of their time in specific geographic areas. In the past three years we have adapted the service to make it more flexible and cost effective. We have the freedom to better deploy wardens where they are needed most. This approach has increased the overall coverage of the Community Warden service across Kent.

However, the financial landscape continues to be challenging and there are still communities in Kent that do not benefit from the service. As a result we have the responsibility to look again at how we deliver our Community Warden service, to ensure it:

- best meets the needs of as many people in Kent as possible
- delivers financial savings.

We believe that the proposal outlined in this document is the best way to achieve this, and we want to know what you think. We are consulting on the proposal from 29th September to 9th November 2014. No formal decisions have been taken and your views will be instrumental in the final decision taken by council members.

You can register your views online: kent.gov.uk/communitywardenconsultation, or complete the questionnaire at the end of this booklet. If you have any queries, want further information or have alternative suggestions, we want to hear from you.



What community wardens do in Kent

There are currently 79 uniformed supervisors and community wardens on the ground in Kent, working with residents, local groups and partner agencies to help keep communities safe and connected. They:

- tackle low-level crime and antisocial behaviour
- can control traffic
- are a reassuring uniformed presence
- promote community solidarity and encourage communities and neighbourhoods to work together to identify and solve problems
- work closely with Kent Police, local authorities and other professional agencies
- talk with local residents, offering information and advice
- take part in local community activities.

Authoritative and approachable

Every warden is accredited by Kent Police under the Community Safety Accreditation Scheme (CSAS) in accordance with Home Office & Association of Chief Police Officers guidance. They are required to pass high level police vetting and a Disclosure Barring Service.

Allied to this is an open, approachable ethos. Our wardens care deeply about the communities they serve and are on-hand every day, 7.30am-10pm, to listen to residents and resolve issues.

Mission

Our mission is very simple and clear. We will:

- ensure that every community in Kent can benefit from the services outlined above
- be flexible enough to quickly focus resources on communities that need it the most
- make savings by changing the way the service is delivered, so it is as efficient as possible.

Why we need to change

Despite the improvements made since 2011, there are still communities in Kent that do not benefit from our Community Warden service. We also need to make considerable savings. Every council in England is responding to reduced funding from central government and in the case of our Community Warden service, we must save £1.28m from April 2015.

What we are consulting on

We have explored a number of ways to both save money and address the geographic reach of the service. These have included:

- the creation of a centralised service, with no distinct district responsibilities, that responds to community needs as and when they occur across the county. This would provide an opportunity to focus resources in high priority areas but would deny many communities access to the service.
- a reduction in the number of staff, without changing how the service is delivered. This would mean that some parishes would receive no service, flexible deployment would not be possible and the opportunity to broaden the geographic coverage of wardens would also be reduced.

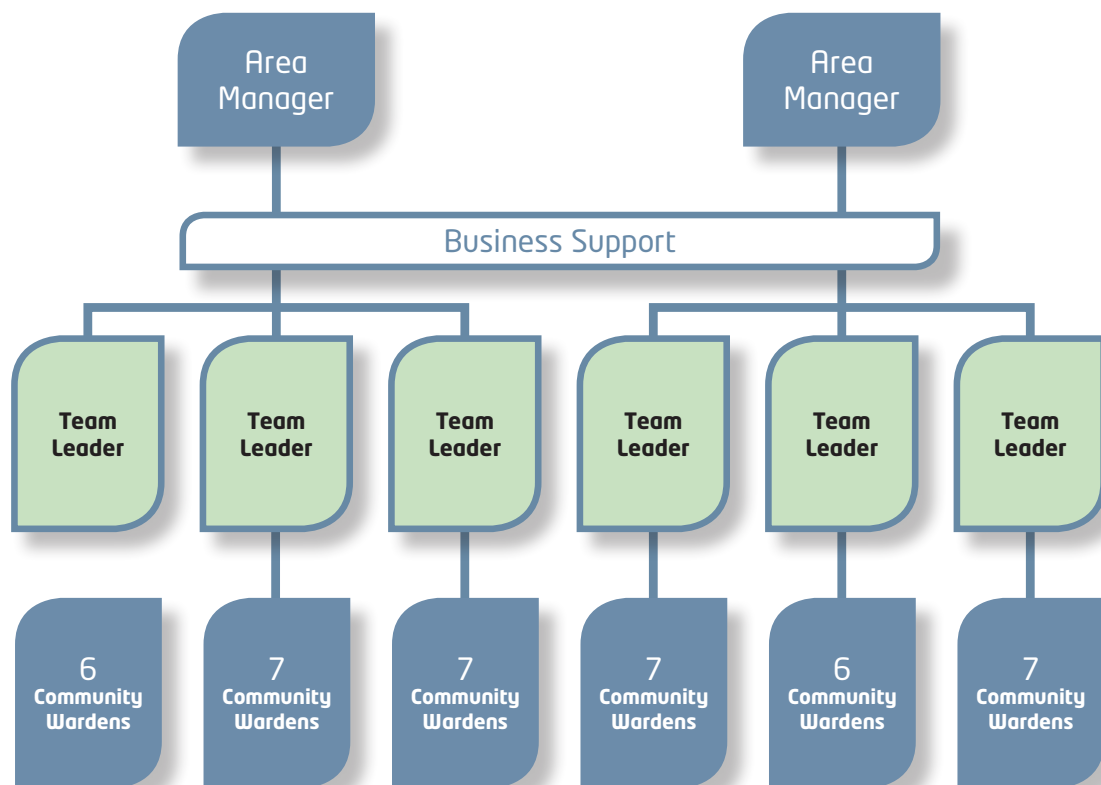
We are also exploring the possibility of external funding for community warden posts in some areas and looking at ways to support the work of wardens through volunteers. This would mean more resources to support the proposed team of 46 uniformed officers.

Our preferred model, which is described in detail over the following pages, delivers the following:

- warden services will still be delivered in existing parishes
- partnership working with Neighbourhood Policing Teams and district Community Safety Units will be maintained and enhanced
- the flexibility to better identify and respond to issues in specific communities.

The proposal at a glance

Warden Service Plan 2015/16



The new proposal does mean a reduction in posts:

- area manager posts: from three to two
- administration posts: from four to one
- supervisor posts: from 12 to six
- wardens: from 79 to 40

- more flexibility so that wardens spend time with the communities who need their help the most
- easier to cover urban and extreme rural locations that do not currently receive a regular warden service
- greater partnership working with external agencies to best identify communities and individuals that need help the most
- a more cost-effective way to run the service.

Key benefits

- far more Kent residents will have access to our Community Warden service
- less time working on process and administrative work, which means more focus on delivering local and Kent-wide priorities

Proposed roles and responsibilities in detail

Area managers

We have already reduced the area manager roles from three to two, who will each be responsible for six districts in Kent. They will set the strategy for the service and have overall operational management. The area managers will work with external partners, senior council managers and elected members to ensure the service resources are deployed effectively and that the highest quality service is delivered to Kent residents.

Savings: this change will save approximately £37,000.

Team leaders

We propose that six team leaders will each be responsible for two districts; replacing the 12 current supervisory roles. Each team leader will manage six or seven community wardens, deploying them across the two districts.

These new roles have been designed to benefit the service in a number of ways:

- reduced admin responsibilities means more time to get hands on and identify community priorities
- a greater focus on delivering frontline activities; this includes working with Kent Police on its predictive policing programme, which is helping officers and partners to prevent crime before it happens
- team leaders will have day-to-day responsibility for their community wardens, making sure that they are in the right place at the right time
- in the case of a county emergency, team leaders will report to the Kent Resilience Team and be a key point of contact on the ground.

Savings: this change will save approximately £168,000

Community wardens

We propose that we reduce to 40 the number of community wardens. As they do now, wardens will continue to work with communities in Kent to make them safe places

in which to live, work and play. Key responsibilities will remain as they are (see page 04).

Although there will no longer be permanent wardens for specific parishes, parishes will still be served by wardens on a regular basis. The key benefit of this proposed new model is the way in which wardens are managed and deployed. The structure is more efficient and flexible, which means:

- it's easier to identify community issues and quicker to deploy wardens to where they are needed most
- because wardens are not constricted by geographical boundaries, more residents in Kent will have the opportunity to access community wardens.

It is proposed that wardens will still provide core cover between 7.30am and 10pm and they will continue to help with the Troubled Families agenda; Trading Standards serious scam project, Restorative Justice and other priority projects.

Savings: this change will save approximately £1,014,000

Business support

It is proposed that the business support function is reduced from four posts to one. Less wardens means less administration and the one officer will be responsible for the whole team. Key responsibilities will include: completing trading standards reports; collating team diary sheets and all admin support work.

Savings: this change will save approximately £72,000

In summary



What we do

Our Community Warden service makes Kent's communities safer places in which to live, work and play.

Why we need to change

As it stands our community warden service cannot meet the needs of some of Kent's communities. The service also needs to save more than £1.2m, as part of extensive savings across the whole council.

The proposal and key benefits

We propose changing the way the service is delivered, so that less staff can better meet the needs of more of Kent's communities:

- less focus on geographic boundaries, so that wardens can be quickly and easily deployed to where they're needed most
- less processes and admin, so that team leaders and area managers can get more hands on, working closely with districts and professional agencies to better understand and respond to the community safety needs of specific communities.

What this means for your local community

If this proposal is agreed then in the future you may not see as many community wardens on the streets of Kent. However, the proposed new structure means we will be able to serve more communities than we do currently. On top of this we will be better placed to respond quickly and easily to issues as they arise.

How to get involved and have your say

No decisions have been taken and we want to hear what you think of this proposal. Please let us know by visiting www.kent.gov.uk/communitywardenconsultation and completing the online consultation questionnaire. Alternatively, complete the consultation questionnaire on page 08 and return to: **FREEPOST RTKS-UABE-USGJ, Community Warden Service, Invicta House, Maidstone, ME141XX**

What happens next?

We will be consulting on this proposal from 29th September to 9th November 2014. Your responses, along with the Equality Impact Assessment, will be presented to Kent County Council's Transport and Environment Cabinet Committee on the 5th December 2014. We will then consider all of the responses and update people on the results. If the proposal is agreed it will be implemented on 1 April 2015.



Community warden service

Consultation questionnaire

If you require more space to respond please continue your answers on an additional piece of A4 paper.

You can either fill in this form and return by freepost:
FREEPOST RTKS-UABE-USGJ, Community Warden Service, Invicta House, Maidstone, ME141XX
Or alternatively, fill in the questionnaire online:
kent.gov.uk/communitywardenconsultation

Q1. Are you completing this questionnaire on behalf of :

Yourself (as an individual) A District/Town/Parish Council An organisation (as the official representative)

If you are responding as an individual please go to Q2. If you are responding on behalf of a District/Town/Parish Council or an organisation please answer Q1a, Q1b and if appropriate Q1c.

Q1a. Please tell us the name of the organisation you are responding on behalf of :

.....

Q1b. Is your organisation actively involved with the Community Warden Service :

Yes No

Q1c. If you answered Yes, please give details :

.....
.....

Q2. Do you / have you received a service from Kent County Council Community Wardens :

Yes No

Q2a. If you answered Yes, was this a single occurrence or more often?

A single occurrence More often

Please give details :

Q3. Do you support the proposal as set out in the Consultation Document :

Yes No

Q3a. If you answered 'No', please tell us why :

Q4. Do you support the proposal for less focus on geographic boundaries, so that Wardens can be quickly and easily deployed to where they're needed most?

Yes No

Q4a. If you answered 'No', please tell us why :

Q5. If there are any other options that you would like to be considered, please provide details below :

Q6. If these proposals were implemented what could be the impact upon you / your organisation ?

A major impact A minor impact No impact Don't know

Q6a. If you have answered **Major** or **Minor** impact please specify what the impact may be :

Q7. If you would like to make any other comments regarding this proposal please use the box below :

Q8. We have completed an Equality Impact Assessment to see if this service change could affect anyone unfairly. We welcome your views on the assumptions we have made and the conclusions we have drawn.

The Equality Impact Assessment can be downloaded from www.kent.gov.uk/communitywardenconsultation or copies can be requested by email CommunityWardens-CCCS@kent.gov.uk or telephone: **03000 41 41 41**

Q9. In the future, do you think volunteers could be used to supplement the Community Warden Service (a service similar to Special Constables)?

Yes No

Only respond to Q10 if you are answering on behalf of a District/Town/Parish Council or organisation. If you are responding as an individual please go to Q11.

Q10. Would your organisation, either individually or collectively with others, consider the option of funding a dedicated Community Warden for your area ?

Yes No

If you have answered 'Yes' and would be like to discuss this further please supply your contact details (this does not commit you to anything):

name

email

telephone

About you

Only answer these questions if you have responded as an individual. It is not necessary to answer these questions if you are responding on behalf of a District/Town/Parish Council or an organisation.

About You... We want to make sure that everyone is treated fairly and equally, and that no one gets left out. That's why we are asking you these questions. We won't share the information you give us with anyone else. We'll use it only to help us make decisions, and improve our services. **If you would rather not answer any of these questions, you don't have to.**

Q11. Are you...? Male Female I prefer not to say

Q12 How old are you ?

Q13. What is your postcode ?

Q14. To which of these ethnic groups do you feel you belong ? (Source: 2011 census)

- | | | | |
|--|--|--------------------------------------|--|
| <input type="checkbox"/> British | <input type="checkbox"/> White & Black Caribbean | <input type="checkbox"/> Indian | <input type="checkbox"/> Caribbean |
| <input type="checkbox"/> Irish | <input type="checkbox"/> White & Black African | <input type="checkbox"/> Pakistani | <input type="checkbox"/> African |
| <input type="checkbox"/> Gypsy/Roma | <input type="checkbox"/> White & Asian | <input type="checkbox"/> Bangladeshi | <input type="checkbox"/> Other* |
| <input type="checkbox"/> Irish Traveller | <input type="checkbox"/> Other* | <input type="checkbox"/> Other* | |
| <input type="checkbox"/> Other* | <input type="checkbox"/> Arab | <input type="checkbox"/> Chinese | <input type="checkbox"/> I prefer not to say |

*Other Ethnic Group - if your ethnic group is not specified in the list, please describe it here:

The Equality Act 2010 describes a person as disabled if they have a longstanding physical or mental condition that has lasted, or is likely to last, at least 12 months; and this condition has a substantial adverse effect on their ability to carry out normal day-to-day activities. People with some conditions (cancer, multiple sclerosis and HIV/AIDS, for example), are considered to be disabled from the point that they are diagnosed.

Q15. Do you consider yourself to be disabled as set out in the Equality Act 2010 ?

Yes No I prefer not to say

Q15a. If you answered Yes to Q15, please tell us which type of impairment applies to you.

You may have more than one type of impairment, so please select all the impairments that apply to you. If none of these applies to you, please select Other, and write in the type of impairment you have.

Physical impairment Mental health condition Sensory impairment (hearing, sight or both)

Learning disability

Long standing illness or health condition, such as cancer, HIV/AIDS, heart disease, diabetes or epilepsy

Other, please specify: I prefer not to say

Q16. Do you regard yourself as belonging to any particular religion or belief ?

Yes No I prefer not to say

Q16a. If you answered Yes to Q16, which of the following applies to you ?

Christian Hindu Muslim Any other religion, please specify:

Buddhist Jewish Sikh

Q17. Are you...?

Bi/Bisexual Gay woman/Lesbian Other

Heterosexual/Straight Gay man I prefer not to say

Kent County Council (KCC) collects and processes personal information in order to provide a range of public services. KCC respects the privacy of individuals and endeavours to ensure personal information is collected fairly, lawfully, and in compliance with the Data Protection Act 1998.

**Thank you for taking part
in this consultation.**

The results will be published on www.kent.gov.uk/communitywardensconsultation

By: Stuart Beaumont, Head of Community Safety and Emergency Planning
To: Kent Community Safety Partnership – 14th October 2014
Classification: For Decision
Subject: Kent Community Safety Agreement

Summary This report provides an update on the development of the Kent Community Safety (CSA) Action Plan and the performance monitoring process. This report also seeks support from the KCSP to make changes to the format and content of the feedback reports.

1.0 Background

- 1.1 The Crime and Disorder Act 1998 gave statutory responsibility to local authorities, the police, and key partners to reduce crime and disorder in their communities. Under this legislation the responsible authorities (commonly referred to as Community Safety Partnerships (CSPs), were required to carry out three yearly audits and to implement crime reduction strategies.
- 1.2 The Crime and Disorder (Formulation and Implementation of Strategy) Regulations 2007 set out subsequent revisions to the 1998 Act, the most notable of which at district/borough level was the replacement of three yearly audits with an annual strategic assessment, triennial partnership plan and public consultations. For two tier authorities such as Kent, the statutory Community Safety Agreement was introduced.

2.0 Introduction

- 2.1 The Community Safety Agreement (CSA) for 2014-17 outlines the key community safety priorities for Kent and replaces the previous agreement which expired on 31st March 2014. The CSA is mandatory for two tier authorities such as Kent and helps us to meet our statutory duty under Section 17 of the Crime and Disorder Act 1998 (as amended by the Police and Justice Act 2006) in which responsible authorities are required to consider crime and disorder in the exercise of all their duties. This agreement aims to develop a more joined-up approach to public service delivery, to enable more effective and co-ordinated strategic planning across partner agencies and to ensure sustainable and lasting improvements in delivering outcomes. It recognises that community safety issues do not always respect district boundaries, and that coordination of effort can lead to economies of scale, joint working, and more effective outcomes.
- 2.2 In the previous meeting, which took place on the 8th July 2014, the new Agreement for 2014-17 was signed off by the KCSP members. Since then work has been undertaken to develop the associated action plan and performance monitoring indicators.
- 2.3 Whilst Medway Unitary Authority does not form part of this agreement, it does undertake a similar process, suitable for single tier authorities, which will include an annual strategic assessment of their community safety issues and production of a Community Safety Plan. Where appropriate, partners in Kent and Medway will work collaboratively to tackle common priorities.

3.0 Development of the Action Plan

- 3.1 The action plan has been developed in partnership with various organisations and multi-agency groups across the county including Kent Fire and Rescue Service, Kent Police, Kent and Medway Domestic Abuse Strategy Group (KMDASG), KCC Public Health and Kent Drug and Alcohol Action Team (KDAAT) amongst many others.
- 3.2 There are a number of actions which sit under each priority; these actions are broad and encompass a variety of activities. Where possible the actions link to existing plans including the KMDASG Delivery Plan, Kent Alcohol Strategy or the Casualty Reduction (CaRe) Partnership Plan and will also link to many of the cross cutting themes within the Agreement.
- 3.3 Each priority has a lead, responsible for the coordination and reporting of the associated actions. Several of the identified priorities have pre-existing multi-agency partnership arrangements in place. These ensure a coordinated approach across organisations at a strategic level and help partners to deliver joint outcomes.
- 3.4 The Kent Community Safety Team (KCST) which meets as a sub-group of the Kent Community Safety Partnership (KCSP) will monitor the actions set out in the attached plan and review progress within each priority. The KCST will in turn report any achievements or areas of concern to the KCSP.

4.0 Performance Monitoring

- 4.1 In addition to monitoring the actions set out in the attached plan the Kent Community Safety Team (KCST) will also monitor a set of performance indicators chosen to represent the key priorities. Members of the KCST in conjunction with priority leads will agree a set of proxy measures in order to monitor the key priorities. Indicators are to be agreed in due course.
- 4.2 It has been suggested that the KCST sub-group should monitor both the action plan and indicators on behalf of the KCSP and report back any anomalies. A detailed performance report will be reviewed on a quarterly basis by the KCST enabling partners a more operational forum in which to discuss progress and raise any concerns or issues as well as potential solutions. Following this a summary overview report will be produced for the KCSP outlining progress and any specific issues but without the detailed performance report previously provided. Feedback will be reported to the KCSP based on any significant changes to proxy measures. A significant change in a proxy measure would mean changes which fall outside expected trends or seasonal fluctuations.
- 4.3 The terms of reference allow for this change in process, with the KCST monitoring the detail of the Community Safety Agreement, whilst the KCSP oversee the progress as a whole. The suggested changes to the monitoring and reporting process have been agreed in principle by the Chair of the KCSP and this paper seeks agreement from the members of the partnership to implement these changes.

5.0 Next Steps

5.1 The proxy measures for the performance framework are to be agreed and finalised by partners and members of the KCST and regular reporting timescales are to be established.

6.0 Recommendations

6.1 The KCSP is asked agree the contents of the attached Kent Community Safety Agreement Action Plan for 2014-17.

6.2 The KCSP is asked to agree the proposed changes to the performance monitoring and reporting process.

Attachments:

Appendix A: Kent Community Safety Action Plan 2014-17

For Further Information:

Jim Parris
Community Safety Manager
James.parris@kent.gov.uk

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Appendix A: Kent Community Safety Action Plan 2014-17

Domestic Abuse

No.	Aim	Action	Links to Cross-Cutting Themes
Priority: Domestic Abuse			
Lead: Chair of the Kent & Medway Domestic Abuse Strategy Group			
1	Prevent domestic abuse from happening in the first place, by challenging the attitudes and behaviours which foster it and intervening early to prevent it	<p>Work with Partners to raise awareness of domestic abuse through campaigns and social marketing aimed at young people.</p> <p>Develop a domestic abuse e-learning package to be shared with partners for internal use within their organisations.</p>	<ul style="list-style-type: none"> • Early Intervention, Prevention & Education; • Safeguarding children and Young People; • Supporting victims and vulnerable households /individuals
2	Provide adequate levels of support when domestic abuse occurs	Continue to commission IDVA services with ongoing funding and support from partners	<ul style="list-style-type: none"> • Early Intervention, Prevention & Education; • Supporting victims and vulnerable households /individuals
		Provision of resources/funding for MARAC/DASH training to ensure ongoing support for high risk cases	
2	Take action to reduce the risk to domestic abuse victims and ensure that perpetrators are brought to justice	Review the provision of domestic abuse perpetrator programmes to identify gaps and future commissioning opportunities	<ul style="list-style-type: none"> • Reducing re-offending
4	Engage health organisation partners in the identification of those affected by domestic abuse and ensure that they provide appropriate advice, support and referrals to safeguard families.	IRIS project to pilot an IDVA service in GP surgeries. Pilot to be undertaken and evaluated to determine impact and engagement.	<ul style="list-style-type: none"> • Early Intervention, Prevention & Education; • Supporting victims and vulnerable households /individuals
		Review potential to provide a training programme on effects of DA and how to respond, specifically tailored for relevant groups of healthcare professionals.	
5	Undertake Domestic Homicide Reviews (DHRs) on behalf of the district Community Safety Partnerships	Commissioning and support of the DHR process including discharging the recommendations and action plans	<ul style="list-style-type: none"> • Supporting vulnerable people; • Reducing re-offending
		Provision of CSP briefings to partners and lessons learnt seminars	

Appendix A: Kent Community Safety Action Plan 2014-17

Road Safety

No.	Aim	Action	Links to Cross-Cutting Themes
Priority: Road Safety			
Lead: Director of Operations, Kent Fire and Rescue Service			
6	Reduce the number of Young Car Occupant KSI Casualties (17 to 24 years of age)	Use the CaRe road user problem profile and district profiles to determine if this casualty group is a key priority for action in the district. If it is, identify what is happening locally and look at supplementing existing interventions and addressing any gaps.	<ul style="list-style-type: none"> • Early Intervention, Prevention & Education; • Safeguarding children and Young People
		Support the establishment of the Kent Road Safety Experience and in time offer Driver Diversionary and HASTE driver awareness training courses from the venue.	
		Increase awareness of the key safety messages around speed, drink/drug, mobile phone and seatbelt use.	
		Link into relevant local and national road safety campaigns (including Speak Up); and promote schools uptake of the Licence to Kill (L2K) initiative; and complement Police enforcement action through Operation Crown.	
7	Reduce the number of Powered Two Wheeler KSI Casualties	Use the CaRe road user problem profile and district profiles to determine if this casualty group is a key priority for action in the district. If it is, identify what is happening locally and look at supplementing existing interventions and addressing any gaps.	<ul style="list-style-type: none"> • Early Intervention, Prevention & Education; • Safeguarding children and Young People
		Link into local and national powered two wheeler safety campaigns (including Kent Biker); promote schools uptake of the Licence to Kill (L2K) initiative; promote the uptake of Biker Down; and complement Police enforcement action through Operation Crown.	
8	Reduce the number of Pedal Cyclist KSI Casualties	Use the CaRe road user problem profile and district profiles to determine if this casualty group is a key priority for action in the district. If it is, identify what is happening locally and look at supplementing existing interventions and addressing any gaps.	<ul style="list-style-type: none"> • Early Intervention, Prevention & Education; • Safeguarding children and Young People
		Look at ways of increasing awareness of key safety messages including helmet use, lights, <i>Bikeability</i> training and use of high visibility clothing (such as through Be-Viz). Link into national and local cycle safety campaigns and refer to CaRe Pilot in Canterbury.	
		Support districts to produce local cycling strategies and pilot adult cycling training courses alongside <i>Bikeability</i> provided for schools. <i>NB. Research indicates the health benefits of regular cycling outweighs the increased road safety risk</i>	

Appendix A: Kent Community Safety Action Plan 2014-17

Substance Misuse

No.	Aim	Action	Links to Cross-Cutting Themes
Priority: Substance Misuse			
Lead: TBC			
9	Prevent problematic substance misuse.	Support responses to emerging substance misuse trends (for example, new psychoactive substances and needle drops) through prevention, intelligence collection and enforcement activities.	<ul style="list-style-type: none"> • Early Intervention, Prevention & Education; • Safeguarding Children & Young People
10	Reduce drug and alcohol related crime.	Improve treatment pathways for substance misusing offenders.	Reducing Re-Offending
Page 1 Page 29	Enable and support the long-term recovery, rehabilitation and social re-integration of people in Kent affected by substance misuse.	Develop initiatives to improve outcomes for substance misusing individuals presenting with complex needs.	<ul style="list-style-type: none"> • Supporting Victims and Vulnerable Households/ Individuals; • Safeguarding Children & Young People
12	Support and promote the Kent Alcohol Strategy 2014/2016	Work with partners to implement the 6 pledges from the Kent Alcohol Strategy 2014/2016 through activities such as the Kent Community Alcohol Partnerships (KCAPs), awareness raising programmes (i.e. RiskIt), supporting local schemes such as Street Pastors etc.	<ul style="list-style-type: none"> • Early Intervention, Prevention & Education; • Reducing Re-Offending • Supporting Victims and Vulnerable Households/ Individuals; • Safeguarding Children & Young People

Appendix A: Kent Community Safety Action Plan 2014-17

Anti-Social Behaviour

No.	Aim	Action	Links to Priorities / Cross-Cutting Themes and Plans
Priority: Anti-Social Behaviour			
Lead: Head of Community Safety and Emergency Planning, Kent County Council			
13	Delivery of the Countywide ASB Case Management system to all partners.	Roll-out of the ASB Case Management System, known as Themis to all partners, to enable data sharing across agencies of incidents and actions taken, to help address the needs around repeat and vulnerable victims of ASB,	<ul style="list-style-type: none"> Supporting Victims and Vulnerable Households/ Individuals
14	Implement the changes to ASB legislation as detailed in the Anti-Social Behaviour, Crime and Policing Act 2014	Development of a community trigger and community remedy at district level with support from County partners.	<ul style="list-style-type: none"> Supporting Victims and Vulnerable Households/ Individuals
Page 50 55	Working together to tackle the impacts of noise nuisance across the county	County and district partners to work together to look at noise nuisance and determine an agreed process for dealing with complaints.	<ul style="list-style-type: none"> Early Intervention, Prevention & Education; Supporting Victims and Vulnerable Households/ Individuals

Acquisitive Crime

No.	Aim	Action	Links to Cross-Cutting Themes
Priority: Acquisitive Crime			
Lead: Head of Local Policing & Partnerships, Kent Police			
16	Reduce re-offending in relation to acquisitive crime	Work in partnership to deliver the Integrated Offender Management (IOM) Business Plan	<ul style="list-style-type: none"> Reducing Re-Offending

Appendix A: Kent Community Safety Action Plan 2014-17

No.	Aim	Action	Links to Cross-Cutting Themes
17	Reduce opportunities for business crime	Utilise local and county forums to work together to tackle business crime as well as setting up task and finish groups to address specific issues.	<ul style="list-style-type: none"> • Early Intervention, Prevention & Education
18	Reduce opportunities for domestic burglary	Engage with local Neighbourhood Watch (NHW) schemes and County/District co-ordinators as appropriate to enhance/maximise and strengthen partnership working.	<ul style="list-style-type: none"> • Early Intervention, Prevention & Education; • Supporting Victims and Vulnerable Households/ Individuals
19	Tackling rural crime	Utilise local and county forums to work together to tackle rural crime as well as setting up task and finish groups to address specific issues.	<ul style="list-style-type: none"> • Early Intervention, Prevention & Education

Violent Crime

No.	Aim	Action	Links to Cross-Cutting Themes
Priority: Violent Crime			
Lead: Head of Local Policing & Partnerships, Kent Police			
20	Reduce and mitigate risk of urban street gangs	Work in partnership to share intelligence, establish risks and work effectively to mitigate them.	<ul style="list-style-type: none"> • Early Intervention, Prevention & Education; • Supporting Victims and Vulnerable Households/ Individuals
21	Effective use of CCTV in the Night Time Economy (NTE)	Partners to work together to identify the benefits of CCTV monitoring, how the information is used and consider how to take CCTV monitoring forward.	<ul style="list-style-type: none"> • Early Intervention, Prevention & Education
22	Reduce re-offending through support of victims and managing perpetrators in relation to violent crime.	Explore ways of sharing information around perpetrators of violent crime and making more effective use of restrictive sentencing.	<ul style="list-style-type: none"> • Reducing Re-Offending

Appendix A: Kent Community Safety Action Plan 2014-17

Miscellaneous

No.	Aim	Action	Links to Cross-Cutting Themes
Priority: N/A			
23	PREVENT	<p>Work in partnership to implement a new Channel structure for the County.</p> <p>Consider and deliver the CTLP recommendations (<i>Counter Terrorism Local Profiles</i>).</p>	<ul style="list-style-type: none"> • Supporting Victims and Vulnerable Households/ Individuals • Safeguarding Children & Young People
24	E-safety	Establish staff workshops to raise awareness of e-safety, following the e-safety conference in June 2014.	<ul style="list-style-type: none"> • Safeguarding Children & Young People

By: Stuart Beaumont, Head of Community Safety and Emergency Planning

To: Kent Community Safety Partnership

Classification: For Information

Subject: Anti-Social Behaviour (ASB) Update: Community Trigger and the ASB Case Management System (Themis)

Summary This report provides an update on the progress to agree countywide criteria for the Community Trigger, a new element of legislation under the Anti-Social Behaviour, Police & Crime Act 2014, and requests County Partners to provide links to the application forms via their websites. This report also provides an update on the ASB Case management system known as Themis.

1.0 Introduction

- 1.1 The Anti-social Behaviour, Crime and Policing Act 2014 received Royal Assent in March 2014. Phasing in of the Act began in May, with all aspects of the legislation due to be in force by October 20th 2014.
- 1.2 This Act overhauls the existing powers and tools that are available to deal with anti-social behaviour (ASB) and introduces a new element which allows the public to request a review of the actions taken around ASB complaints, referred to as the Community Trigger. The criteria for initiating a review has been left to all local authorities to decide based on minimum agreed standards within the Act.
- 1.3 In July 2014, the Home Office published statutory guidance for frontline professionals to help authorities interpret the new legislation and to set their own criteria for the Community Trigger.

2.0 Community Trigger

- 2.1 Whilst the legislation allows for each local authority to set their own criteria and review process, discussions have been undertaken between all partners across Kent, and Medway to agree a single criteria that will be adopted by all authorities. In addition, there is a preference that other elements of the review process be the same pan Kent, ensuring consistency across the County.
- 2.2 KCC Community Safety has met with all local authorities to assist with compiling options to set the criteria and the review process itself. This has been followed by a number of discussions/meetings with the district/borough Community Safety Managers to determine the final trigger criteria, process and appeal route if dissatisfied:
 - **Trigger:** In the simplest terms the threshold for requesting a review will have been met if three similar/same complaints were made to relevant agencies in a six month period. However in addition to the basic threshold,

recent guidance from the Home Office also indicates that the persistence of ASB, the harm/potential harm caused by ASB, and the adequacy of response by agencies should also be taken into consideration when deciding if someone has met the criteria. This allows discretion amongst local CSU's to assess applications on an individual basis if they do not automatically meet the trigger criteria. (See Appendix A: Kent Community Trigger Process)

- **Application Form:** A task and finish group has been set up to develop a unified application process across the county. However, there are varying limitations with the IT software available in each district and this is being investigated locally. A draft has been created and shared across districts to aid in the development of each online application form.
- **Review:** Once a trigger has been activated the relevant bodies must then review the actions taken and respond to the applicant, subject to their agreed process & timescales. Although an overarching process has been agreed across the county, there may be some variations locally to allow for differences in the existing partnership arrangements.
- **Dissatisfaction:** If the applicant is dissatisfied with the review, they will be able to ask for it to be referred to another body. The options for this are not prescribed in the legislation and are being discussed locally. This has included discussions with the Office of the Police and Crime Commissioner (OPCC) to determine their possible involvement. All options are currently being considered.

- 2.3 It is important to note that the Community Trigger process will not replace an organisation's own complaints procedures. Individuals can still complain to the relevant bodies if they are unhappy with the service received from an individual or service.
- 2.4 The final criteria, application form, review process and route for dissatisfaction are being agreed between the district/boroughs and aim to be in place by the end of October. It has been requested that partner organisations including Kent County Council, Kent Police, Kent Fire and Rescue, etc. place links to the application forms / processes on their websites to ensure residents can direct their requests appropriately.

3.0 ASB Case Management (Themis)

- 3.1 Solid ASB casework underpins all activity aimed at reducing ASB, starting at the point of contact and continuing through the management of a case. The provision of a case management system accessible by all key partners, such as the police, KCC and local authorities is a key principle in the joint approach to tackling ASB.
- 3.2 As previously reported, the case management system known as 'Themis', which is a joint Kent Police and KCC IT project, is currently in use by both Kent Police and the Kent Community Warden Service. As of September 2014 the system is ready to roll out to local authorities, subject to successful vetting.

- 3.3 Although Themis will be available to all districts, use is optional and currently those districts interested in using it are sending in expressions of interest and completing vetting procedures prior to gaining access to the system. The training necessary to enable them to utilise Themis is awaiting approval and a decision is anticipated in the coming weeks as to when and how this will be carried out within districts.

4.0 Next Steps

- 4.1 Discussions are in progress between district partners to develop a unified application form and finalise the trigger, review process and route for dissatisfied applicants. The finalised process will be made available on local authority websites and should be made available on county partner websites where possible.
- 4.2 Kent Police will be reviewing the applications of interest for accessing Themis and are finalising training for local partners. The vetting process will be completed in due course and the training rolled out to relevant staff once available.

5.0 Recommendations

- 5.1 Kent Community Safety Partnership (KCSP) is asked to note the progress that partners have made towards developing a Community Trigger process for Kent and Medway, and to acknowledge the request for County Partners to provide a link to the application process on their websites.
- 5.2 Kent Community Safety Partnership is asked to note the progress made with the roll out of Themis to district/borough councils.

For Further Information:

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Victims' Focus

Kent Community Safety Partnership October 2014

National Changes

- Code of Practice for victims of crime
- EU Directive on victims
- Devolution of funding from 1 October 2014
- Responsibility for commissioning local victims' services
- MOJ will commission some services nationally

Victim Services Design Event

In July 2013 a joint Kent Criminal Justice Board and Office of the Police & Crime Commissioner Victim Service Design Event was held. This event identified that there is,

- Is not enough focus on the victims
- No data sharing agreements
- No agreed standards and accountability
- No central point of contact for victims (or support agencies)
- No technology to support timeliness of updates
- Resource requirements
- Offender driven triggers
- Multiple specialisms

This event resulted in the concept of the Victims' Centre

What Victims Want

- Recognise me as an individual
- Recognise my personal needs
- Let me have my say
- Give me some ownership of the process

Strategic Needs Assessment for Victims

- Needs and expectations of victims varies depending on the impact of the crime rather than the crime itself
- Victims want someone to listen to them, to take appropriate action and keep them informed
- Gaps in services for repeat victims of domestic abuse and also victims of sexual violence, with services not consistent across the county
- Lack of specialist support for disability hate crime
- Lack of services for children and young people
- Greater integration needed between services with an improvement in information sharing
- Greater need for counselling services for those who need emotional and psychological support
- Specialist support needed for male victims and LGBT communities
- Kent Domestic Abuse Consortium (KDAC) a model of very good practice.

Phase One

- The commissioning of victim support service providers for 14/15 and 15/16
- The co-location of the Police Witness Care Unit and Victim Support
- The setup of the building

Phase Two

Kent Police & Crime
Commissioner

'Devoted to Kent'

- Focus on developing a victims' centred approach across partner agencies
- Aim is to develop effective and efficient services for victims
- Delivered in tandem with phase one
- Commitment to a co-designed approach



Restorative Justice

- Victim initiated – seek to ask a victim whether they want Restorative Justice rather than a request being triggered by the offender’s progress through the criminal justice system.
- Access to support when needed – enable the victim to access the restorative process at any point of their recovery, when they feel ready and regardless of where they live in the county and providing aftercare
- Conference oriented - seek to bring the victim and offender together for a face-to-face conference and, where a conference is not suitable, then explores other restorative practices available
- Victims feel informed - seek to make the victim feel they are in control, informed and understand the restorative justice process, with as fewer multiple points of contact as possible
- Suitability not eligibility - suitability of the victims for restorative justice at the forefront, rather than the crime they have suffered
- All victims - all victims (direct and indirect such as parents, siblings, children, partners and close friends) of crime to cope and recover, regardless of whether the crime has been reported to the police



Questions?

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By: Michael Stepney, Chief of Staff Office of the Kent Police & Crime Commissioner

To: Kent Community Safety Partnership – 14th October 2014

Classification: For Information

Subject: Victims' Focus

Summary

This report provides an overview of the Police & Crime Commissioner's victims' services commissioning responsibilities and the commitment to delivering a victims' centred approach.

1.0 Introduction

- 1.1 The Ministry of Justice (MOJ) will be devolving responsibility for the commissioning of victim support services to Police & Crime Commissioners from October 2014. Currently, the MOJ issue various grants for victim services in two key areas. Firstly, the MOJ issue the Victim Support charity with a grant to deliver a national service which provides the initial referral mechanism for victims into support services and the community led support for victims of crime. This national grant will cease in October 2014 and Police & Crime Commissioners will assume responsibility for commissioning this service for their local area. Due to the tight timescales for Commissioners to have in place local arrangements it has been agreed that Victim Support will continue to deliver their current service in all areas, apart from those designated as Early Adopters, until 31 March 2015.
- 1.2 Secondly, and in addition to the grant to Victim Support, the MOJ has provided grant funding to other specialist victim support providers operating in Kent. This funding will also be devolved to Commissioners in October 2014.
- 1.3 The Commissioner is committed to ensuring that victims receive a quality service and this is reflected throughout the Police & Crime Plan. In July 2013 the Commissioner and the Kent Criminal Justice Board delivered a Victim Services Design event, which was attended by professionals from criminal justice agencies and support service providers. This event looked at identifying the opportunities to improve existing services and understand the gaps in current service provision. The key gaps and issues identified during this event included,
- Extensive contact across the agencies
 - No single point of contact for victims
 - Cross-over in statutory and support service responsibilities
 - Not enough focus on the victim
 - Offender driven triggers
 - Limited information sharing agreements

- No agreed standards and accountability across partner agencies

1.4 The Design Event was pivotal in highlighting the gaps in current service delivery, both across the criminal justice agencies and support services. It also highlighted that there were significant opportunities to improve and build upon current victim services delivery. In particular, it highlighted that future services should be tailored to the individual and their needs rather than the crime they had experienced and the criminal justice processes. In addition, future services should, as much as possible, prevent duplication, manage expectations and improve multi agency co-ordination. To take these ambitions forward the event developed the concept of a Victims' Centre. This centre would enable enhanced multi agency working, which is tailored to the individual and aligns the victim's criminal justice journey with their support needs.

1.5 The devolution of funding has enabled the alignment of the commitment to deliver a quality service for victims with the concept of the Victims' Centre and centred approach. However, Commissioners are required to have local services in place by 1 April 2015 and procurement law requires that a formal contract for support to victims be competitively tendered. However, due to deadline for services and the concept of the Victims' Centre being in development, a single tender, for a short period, with the existing provider will be progressed. This will allow a robust longer term specification to be developed which accords with the ambitions of the Design Event and crucially allows a better understanding of the current victim support offer.

1.6 Accordingly, the delivery of the Victims' centred approach has been divided into two phases. Whilst these are two distinct phases they will be delivered in tandem to ensure that development opportunities are not constrained by the timing of the phases. Partnership working is fundamental to delivery of both phases and this will be core thread throughout developments.

2.0 Phase One

2.1 Phase one is focused on the following,

- The commissioning of victim support service providers for 2014/15 and 2015/16
- The co-location of the victim support service provider with the Kent Police Witness Care Unit.
- The physical building

2.2 To prepare for the commissioning of victims' services and the victims' centred approach the South East Region Police & Crime Commissioners co-commissioned Victim Focus Groups and a Victims Services Needs Assessment by Portsmouth University.

2.3 Kent held four Victims Focus Groups which consisted of a mix of gender, age, backgrounds and crime type experienced. The groups explored their experiences of crime, the criminal justice system and support requirements. In addition to the groups, in-depth telephone surveys were also undertaken. The findings from this work have provided a detailed understanding of the victims' views from first point of

contact, the criminal justice system and provision of support services. The key findings can be distilled into the following

- I want to be recognised as an individual in the system
- I have personal needs
- I want to have my say
- I want some ownership of the process

2.4 The Victims Services Needs Assessment by Portsmouth University is currently being finalised but it includes, an audit of existing services, mapping of the victims journey and recommendations to improve the services for victims. There are a number of recommendations identified for Kent which will inform the development of the commissioning plans for victims' services. In particular, the needs assessment has recommended the need for a model that provides victims of crime with one point of contact for information, support and referral to specialist support services.

2.5 The current national Victim Support service will continue until 31 March 2015, with Police & Crime Commissioners taking a more active role in the oversight of their work from 1 October 2014. This oversight will include the provision of performance management information from Victim Support.

2.6 In addition to the Victim Support contract there will be the ability to commission specialist victim support services and restorative justice services. The Commissioning Plan for both these areas is currently in development and will incorporate initial six month support for those Kent based specialist support services in receipt of MOJ funding until 1 October 2014.

2.7 The co-location of Victim Support and Witness Care Unit brings significant benefits for service delivery for victims and will provide a strong foundation on which to build phase two developments, enable closer working and provide quality service for victims. The benefits of this co-location include

- Improved information exchange and case management
- Services tailored to the individual
- Reduced duplication
- Improved pooling of multi-agency skills and expertise
- Alignment of the victims support journey with their journey through the criminal justice system.

3.0 Phase two

3.1 Phase two will be delivered in tandem to phase one, which will ensure that development opportunities can be progressed at the point of identification. It will also ensure that phase one developments take into consideration sustainability for the longer term victims' centred approach.

3.2 Phase two is focused on developing the victim centred approach across the broader criminal justice system and will look to develop effective and efficient services for victims, which is tailored to the individual, whilst recognising the statutory requirements of criminal justice agencies and the capacity and capability of victim support organisations.

3.3A firm commitment has been made to partner agencies to help co-design phase two, as a quality service to victims cannot be delivered in isolation. This co-design approach will be undertaken in conjunction with the Kent Criminal Justice Board, with the first meeting being held on 9 October 2014.

By: Sean Bone-Knell (KFRS) – Chair Kent Community Safety Team

To: Kent Community Safety Partnership

Classification: For Decision

Subject: Approval of KCSP Funding Bids - 2014

Summary This report briefly describes the applications for funding made to the Kent Community Safety Partnership that have been reviewed and approved by the Chair of the Kent Community Safety Partnership.

1.0 Background

- 1.1 The Police and Crime Commissioner has made a grant of £41,100 to the Kent CSP for 2014/15 as part of the Kent Community Safety Grant that was previously administered by the Home Office.
- 1.2 A set of protocols were agreed by the Kent Community Safety Partnership at its meeting on the 26th September 2011 and these have been used by the Kent Community Safety Team to determine the viability of grant requests.
- 1.3 All the grant requests have been reviewed to ensure that they contribute towards the delivery of the Kent Community Safety Agreement and its cross cutting themes.

2.0 Grant Requests

- 2.1 ASB School Tour – this grant request relates to a county wide project that has been running since 2009 and has reached over 100,000 young people since it started. This ‘ASB Tour’ is musically driven, focussed in delivering key messages around crime, ASB, the fear of crime and consequences. The grant request is for £10,000 with the total project cost being £60,000. APPROVED September 2014 KCSP
- 2.2 Domestic Homicide Reviews – joint procedures are in place to deliver the statutory domestic homicide reviews across Kent & Medway managed by the Kent CSP. This contribution will be used along with additional contributions from statutory partners to deliver the statutory requirements, as detailed in the Domestic Violence, Crime and Victims Act (2004). Grant requested £8,000. APPROVED September 2014 KCSP
- 2.3 Licence 2 Kill – this major road safety education initiative is aimed at young people/drivers and combines powerful film with engaging speakers to highlight the impact of serious road accidents. Grant requested £5250. APPROVED September 2014 KCSP
- 2.4 Domestic Abuse Website – this grant relates to the development of a reporting function within the DA website in order to allow on-going monitoring on the use of the site and webpages. Further development needs of the website and additional structural changes will be highlighted from this work. Grant requested £1,000. APPROVED September 2014 KCSP
- 2.5 Stop the Scammers - Trading Standards and Community Wardens are working in partnership to educate and support scam victims that have been identified and

repeatedly targeted by a number of scammers. TrueCall devices (that stop unwanted telephone calls) DVDs, information booklets and 'return to sender' stickers will be provided to raise awareness to this vulnerable group. Grant requested £2,000.
APPROVED September 2014 KCSP

2.6 Applications Received £26,250

Revenue Remaining: £15,250

3.0 Recommendations

3.1 That the Chair of the Kent KCSP approves the revenue bids summarised in section 2 above.

4.0 Appendices

Appendix 1 – ASB School tour

Appendix 2 – DHR Support

Appendix 3 – Licence 2Kill

Appendix 4 – Domestic Abuse Website

Appendix 5 – Stop the Scammers

For Further Information:

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From: Sean Bone-Knell, Director Operations Kent Fire & Rescue Service

To: Kent Community Safety Partnership – October 2014

Subject: Joint Winter Safety Campaigns 2014

Classification: For Information

Past Pathway of Paper:

Future Pathway of Paper:

Electoral Division:

Summary: This report provides the Kent Community Safety Partnership with an outline of this year's joint winter strategy. Last years meeting agreed that there should be a more joined up approach to winter safety across the partnership and this paper highlights the arrangements planned.

Recommendation(s):

The Kent Community Safety Partnership is asked to:

Consider and note the integrated approach towards the winter 2014/15 community safety activities.

1. Introduction

1.1 Following on from discussions last year and with the advent of the collaborative scoping work that has started within the Kent Community Safety Partnership (KCSP) there is strong desire to transform service delivery to achieve better outcomes for the people of Kent.

1.2 The appetite remains amongst strategic partners - principally Kent County Council (KCC), Kent Fire & Rescue Service (KFRS) and Kent Police (KP) - to cooperate across a number of areas in response to financial pressures and to realise business benefits from working in a much more collaborative way.

2. Financial Implications

2.1 Following on from last years successful joint media/marketing campaign the plan is to go further and commit to joint education and advisory events in 2014/2015. This will share the burden of cost and consolidate the savings made last year for any single agency and ensure consistency around key preventative messages.

3. Bold Steps for Kent and Policy Framework

3.1 By working more closely together and exploring new ways of joint working across the partnership, the concept supports the objective stated in 'Bold Steps' which reads *"will require public authorities across Kent to rethink how services are designed and delivered. We must remove duplication and inefficiency that exists not just within authorities, but also between different authorities"*.

4. Planned Joint Working

4.1 The lessons learnt from last year's campaign, entitled "Getting Ready for Winter" have identified a number of campaigns and events that can all assist in a more collaborative approach to winter safety across Kent. These include the following:

- UK Ageing Safely Week – 29 September to 6 October
- UK Older People's Day – 1 October
- Winter Road Safety event – 30 October
- Electrical Fire Safety Week – 10-16 November

4.2 UK Ageing safely week - Age UK will continue to work in support of this campaign. Their work includes various activities throughout the county, specifically centred around Maidstone. Age UK Maidstone covers the whole of Maidstone and Malling areas and has around 50 paid staff and 100 volunteers and offers a free information, advice and advocacy service which has access to charitable funds for cases of hardship, as well as disability travel vouchers and an extensive range of other (chargeable) support services to its clients.

4.3 UK Older Peoples Day - Plans include a pop up shop in the Mall, Maidstone where Fire-Officers and partner representatives will give talks and offer advice to members of the public to identify Vulnerable People (VP).

4.4 Winter Road Safety event - Joint work with KCC's winter gritting awareness events. Events are planned in Ashford, Westwood Cross, Thanet and Maidstone where agency assets will be on show to reassure the public of gritting plans and key routes across Kent.

4.5 Electrical Fire Safety week - KFRS delivery team will be visiting high risk vulnerable people during this week to specifically assess their electrical safety in the home. There is a definite link between mental health, Dementia and elderly poverty causing fires so a multi-agency approach can help reduce unnecessary incidents and improve safety in the home.

5. Communications and Marketing

5.1 There are a number of partner campaigns where joint work has been committed to via leaflets/literature, safety shops, website signposting or social media messaging. These include:

- KFRS Winter Fire Safety Campaign – 1 September to 1 March
- Public Health England stop smoking campaign – 1 to 28 October
"Stoptober"

- KCC and NHS Keep Warm Keep Well campaign – 1 November
- Kent Police Drink Drive Campaign – 1 December - 1 January
- KCC Winter Service Campaign – 10 October onwards
- Bonfire and Firework Safety – 27 October - 9 November
- National Road Safety week (Brake) – 17 - 23 November
- Christmas Safety – 24 November

5.2 Some of the above campaigns have more detailed partnership arrangements confirmed whilst others will take advantage of the joint media/marketing agreements and relationships developed last year.

5.3 KFRS Winter Fire Safety Campaign – A campaign to link in with partners to identify new and existing vulnerable people and groups who require fire safety advice via a Home Safety Visit (HSV) and the fitting of a smoke detector where appropriate.

5.4 Public Health England (PHE) Stoptober Campaign – This is the main theme behind this years PHE winter campaign. KFRS will be supporting this campaign via national and local press releases and daily social media to help reduce accidental smoking related fires, which is still one of the highest causes of fires in the home.

5.5 KCC Keep Warm Keep Well Campaign – Keep Warm Keep Well is a Kent County Council campaign to raise awareness of the dangers of cold weather on the health of older people and others who are particularly at risk during cold weather.

5.6 Other joint work includes the Warm Homes scheme which is a partnership project between Kent County Council and district councils to support residents in Kent and Medway to save energy in their home and help reduce energy bills to keep people warmer during winter. Warm Homes support residents to access relevant central government grant funding to insulate their homes or make their heating systems more efficient or signposts to other ways to save energy. We have a specific focus on families on low income and, working with public health, the elderly who may be in fuel poverty or at risk of winter death.

5.7 Winter Drink Drive Campaign – During December Kent Police, KCC and Medway Council are planning campaigns to raise awareness of the impact and consequences of drink driving. Kent Police's response to the National Drink Drive Campaign is in the form of Operation Regent. During this time the campaign is highlighted across the Force, analytical work is undertaken and targeted enforcement activity takes place. The returns are collated to inform the national results. This also compliments the wider on-going work to support casualty reduction through the identification of locations for enforcement / educational activity. Partners will act as additional eyes and ears during their everyday duties and will pass motorists details to the police if considered to be under the influence.

5.8 Bonfire and Firework Safety – Joint work is planned in some areas of Kent to reduce ASB and improve public safety. An example is Ashford CSU, who are planning joint patrolling with KFRS, Kent Police and CSU partners which has proved very successful over recent years in areas of known ASB. It helps to identify areas of concern regarding criminality or fire hazards and from a prevention perspective will help to reduce risk.

5.9 National Road Safety Week – The partners will each be delivering a range of road safety messages during this campaign. For example Kent Fire and Rescue will be launching a campaign with schools and the community encouraging people to ‘look out for each other’ on roads.

5.10 KCC Winter Service Campaign – This well established initiative ‘We’re prepared, are you?’ has been running for the last two years. It sets out how the Highway Authority is gearing up to keep priority car and pedestrian routes open over the winter period, as well as tips and guidance about being prepared to undertake a journey safely.

5.11 Christmas Safety – Elements of all the above campaigns will be reinforced over the Christmas period including the Kent Police drink drive and road safety campaigns. Electrical safety and keep warm campaigns for VP will continue via home visits and social media.

5.12 BeViz – During November KCC and Medway Council will be running a campaign and events to encourage young road users to be visible and wear fluorescent and reflective clothing as the days shorten and start to impact on the school run.

6. Multi agency safety shops

6.1 The Bluewater safety shop is proving pivotal to partnership work on safety awareness and is becoming a hub for joint work. The concept has proved very successful with high footfall and will support this year’s winter campaign especially as it gets busier leading up to the festive period.

6.2 The Chatham, Pentagon safety shop has been confirmed for the 7 week lead up to Christmas. The success of the Bluewater shop has led to the same joint agency approach in an area of higher social deprivation.

6.3 The KFRS Road Safety Experience now under development will be a valuable hub for partner activity in Kent and Medway including future winter safety events.

7. Summary

7.1 Lessons learnt last year have ensured there is still a real and genuine desire from agencies to work together in a different way delivering services and key messages to the public this winter. The KCSP have worked hard to ensure joint working offers a consistent approach throughout all the campaigns with plain English advice being given to the end user.

7.2 A more integrated approach to prevention work is being implemented and this unified approach to the Winter Safety Campaign this year will set a bench mark for us to improve our service to the public of Kent.

8. Conclusions

Conclusion:

The Kent Community Safety Partnership is asked to:

Consider and note the integrated approach towards the winter 2014/15 community safety activities.

9. Contact details

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By: Stuart Beaumont – Head of Community Safety & Emergency Planning

To: Kent Community Safety Partnership

Classification: For Decision

Subject: Community Safety New Regulations and KCSP Terms of Reference

Summary: This paper proposes an update to the terms of reference for the Kent Community Safety Partnership following recent legislative changes.

1.0 Background

- 1.1 In September 2007 the Home Office published a comprehensive guide to effective partnership working for Community Safety Partnerships. The guidance was based upon good practice and case studies and was designed to support partnerships as they implemented the crime and disorder regulations.
- 1.2 The effective partnership working guide became known as the “Hallmarks of Effective Partnerships” and was designed to work closely with the changing legislation and to consolidate effective practice and ensure that all CSP’s delivered a common standard.
- 1.3 During 2010 the Home Office carried out an informal consultation with Community Safety Partnerships with the aim of reducing the bureaucracy and process associated with the work of community safety partnerships.
- 1.4 On the 1st June 2011 the 2007 Crime and Disorder (Formulation of Strategy) (Amendment) Regulations 2011 came into force in England. These amendments reflect the responses received during the consultation period and are aimed at freeing up community safety partnerships to enable them to focus resources on action, not meetings and bureaucracy. The aim being to hold action focussed meetings involving the appropriate people and to enable partnership plans to be aligned with other local planning processes.

2.0 Key Changes

- 2.1 The 2007 Regulations require each community safety partnership to establish a strategy group, that requirement still remains but a range of associated administration obligations under the 2007 Regulations have been removed:
 - District and County Strategy Groups are no longer required to have arrangements to govern the appointment and tenure of strategy group chairs.
 - There is no longer a requirement to have arrangements governing the frequency of strategy group meetings.
 - District strategy groups are no longer required each year to consider the skills and knowledge of group members
 - The detailed list of required members of county strategy groups has been removed. Now the members are simply to be “two or more persons appointed by one or more of the responsible authorities in the county area”.

2.2 In terms of partnership plans the following changes have been made:

- A strategy group is required to prepare a partnership plan (regulation 10 of the 2007 regulations). That requirement remains.
- However, the previous requirement for the plan to cover a set period of three years has been removed. A strategy group can now decide for itself the time period covered by the strategy.

3.0 Implications

3.1 The majority of the changes will have little impact upon the day to day working of community safety partnerships. At a county level the terms of reference for the County Community Safety Partnership will need to be reviewed to ensure compliance. This will also provide an opportunity to review the required attendance at partnership meetings to ensure efficient decision making and reduce bureaucracy.

3.2 The changes to partnership plans will have little impact as there will be need to review and refresh priorities on a regular basis to ensure they are appropriate for further consideration by the community Safety partnership.

4.0 Terms of Reference

4.1 The attached terms of reference (appendix a) have been updated to reflect the changes as per the changes to the 2007 Crime and Disorder (Formulation of Strategy) (Amendment) Regulations 2011.

5.0 Recommendations

5.1 That the revised Terms of Reference for the Kent Community Safety Partnership is approved.

Attachments:

Appendix A – Kent Community Safety Partnership terms of Reference.

For Further Information:

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Appendix A

KENT COMMUNITY SAFETY PARTNERSHIP

TERMS OF REFERENCE

1. TITLE

The group will be known as the Kent Community Safety Partnership (KCSP).

2. OVERARCHING PURPOSE

(i) To agree and to performance manage a three year community safety agreement on behalf of the responsible authorities for Kent, refreshing it annually.

(ii) Through the collective focus of the responsible authorities and other partners to deliver safer and stronger communities that will contribute to the three countywide ambitions set out in the Vision for Kent. They being:

- to help the Kent economy to grow
- to tackle disadvantage
- to put the citizen in control

3. RESPONSIBILITIES

- to address community safety issues through joint working, recognising the importance that stronger communities can have to delivering safer communities
- to prepare and update a county wide strategic assessment based upon an aggregation of the Community Safety Partnerships strategic assessments
- to receive progress reports in respect of performance and activity against the Kent Community Safety Agreement
- to provide guidance on major cross agency projects and management information support systems
- the co-ordination of community safety activity to achieve county wide priorities as set out in the Community Safety Agreement and the countywide ambitions.
- to attract resources from appropriate funding streams

4. MEMBERSHIP

Criteria for membership

(i) Organisations represented on this group are those specified in the Crime and Disorder (formulation and Implementation of Strategy) Regulations 2007 or later legislative revisions, namely:

- the chairs of each of the strategy groups for the areas within that county area;
- where the council for that county area has an elected member responsible for community safety, that member;
- one or more persons appointed by the chief officer of police any part of whose police area lies within the county;
- one or more persons appointed by the fire authority for any part of whose area so lies;
- one or more persons appointed jointly by the Clinical Commissioning Groups the whole or any part of whose area so lies.

- The Director of Public Health
- Representatives from the National Probations Service and the Kent, Surrey and Sussex Community Rehabilitation Company.
- 3 representatives of the Kent District Councils

(ii) Kent Community Safety Partnership meetings may be attended by persons who represent co-operating and participating persons and bodies for the areas in the county area and such other persons as the Kent Community Safety Partnership invites. To date these include: a representative of the Office of the Police & Crime Commissioner, senior representative of the Kent Association of Local Councils, senior representative of Medway Community Safety Partnership, a representative of the Kent Housing Group and a senior representative of the Kent Criminal Justice Board.

(iii) Members of the Partnership will use their best endeavours to only be represented at meetings by persons able to make decisions on behalf of the body or group which they represent.

5. MEETINGS

Frequency

The Kent Community Safety Partnership shall meet at 6 monthly intervals or at such other intervals as it shall decide.

6. QUORUM

A meeting will be regarded as quorate if no less than 4 of the responsible authorities are represented.

7. CHAIRMAN

- The Kent Community Safety Partnership will elect from amongst its members a Chairman who will serve for a period of two years from the date of their election.
- A Chairman may only be removed from office if more than 50% of the responsible authorities so decide by way of a vote at a meeting of the Partnership.

8. DECISION-MAKING

The Partnership will use its best endeavours at all times to make decisions by consensus.